

# MINUTES

**Meeting:** Bradford on Avon Area Board  
**Place:** St Margaret's Hall, Bradford on Avon  
**Date:** 5 June 2024  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

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Please direct any enquiries on these minutes to:

Stuart Figini, (Tel): 012225 718221 or (e-mail) [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Johnny Kidney, Cllr Trevor Carbin (Vice-Chairman) and Cllr Tim Trimble (Chairman)

### **Wiltshire Council Officers**

Liam Cripps – Strategic Engagement & Partnership Manager  
Caroline LeQuesne – Engagement and Partnership Lead  
Dom Argar – Technical Support Officer  
Stuart Figini – Senior Democratic Services Officer

**Total in attendance: 50**

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| <u>Minute No..</u> | <u>Summary of Issues Discussed and Decision</u>   |
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| 13                 | <p><u>Election of Chairman</u></p> <p><b>Resolved:</b></p> <p><b>To appoint Cllr Tim Trimble as Chairman of Bradford on Avon Area Board for the forthcoming year.</b></p>   |
| 14                 | <p><u>Election of Vice-Chairman</u></p> <p><b>Resolved:</b></p> <p><b>To appoint Cllr Trevor Carbin as Vice-Chairman of Bradford on Avon Area Board for the forthcoming year.</b></p>   |
| 15                 | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Cllr Tim Trimble, welcomed everyone to the meeting and made introductions. In particular, the Chairman welcomed a large group of parents and children who had a keen interest in the Local Nature Recovery Strategy item and the film about the rewilding of the Bradford on Avon old golf course.</p>   |
| 16                 | <p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Sarah Gibson .</p>   |
| 17                 | <p><u>Minutes</u></p> <p><b><u>Decision</u></b><br/> <b>The minutes of the meeting held on 21 February 2024 were agreed as a correct record and signed by the Chairman.</b></p>   |
| 18                 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>   |
| 19                 | <p><u>Chairman's Announcements</u></p> <p>The Chairman provided an update on the following matters:</p> <ul style="list-style-type: none"> <li>• Saxon Group Riding for the Disabled Association – nominated as one of four community groups in BBC Radio Wiltshire Community Group of the Year 2024</li> <li>• Holt Pre-School – letter about the building project and the help received from the Area Board in the form of grant funding</li> <li>• Consultation on the Licensing Policy</li> <li>• Local Nature Recovery Strategy Public Engagement</li> </ul> |

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|    | <ul style="list-style-type: none"> <li>• Film produced by Christopher Alexander about the rewilding of the Bradford on Avon old Golf Course – The Chairman thanked everyone involved in producing the film and explained that the old golf course was a reserved site for housing and there was a powerful argument to remove it from the reserved site. Following a question about why additional housing was necessary the Chairman explained that there was a continual shortage of housing across the country and Councils are tasked by the Government to identify and allocate suitable parcels of land to cover the housing need. This would be discussed further by the Town Council on Thursday 13 June 2024.</li> <li>• Multiply - National Numeracy Day</li> </ul>  |
| 20 | <p><u>Information Items</u></p> <p>The board noted the following information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> </ul>  |
| 21 | <p><u>Appointment of Representatives 2024/25</u></p> <p>The Area Board received a report requesting appointments of Councillor representatives to outside bodies and the reconstitution of and appointment to non-priority working groups for the Year 2024/25.</p> <p>The Area Board noted that Streets Ahead and the Air Quality Alliance no longer operated as outside bodies. Cllr Kidney indicated that he was happy to continue representing the Area Board on Health and Wellbeing and the Chairman would confirm with Cllr Gibson if she was happy to continue as a representative on the Climate Friendly Bradford outside body.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. <b>That the appointments of representatives to the following outside bodies be approved:</b> <ul style="list-style-type: none"> <li>• Cllr Johnny Kidney continues his appointment to Climate Friendly Bradford, and Cllr Sarah Gibson to confirm if she wished to continue as a representative on this outside body.</li> <li>• Cllr Johnny Kidney to continue as a representative on the Health and Wellbeing Group.</li> </ul> </li> <li>2. <b>To appoint Cllr Trevor Carbin as Lead Representative to the LHFIG, with input from Cllr Tim Trimble as appropriate.</b></li> <li>3. <b>To note the LHFIG Terms of Reference as set out in Appendix B.</b></li> </ol> |

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| 22 | <p><u>Area Board - End of Year Report</u></p> <p>The Area Board received a presentation from Liam Cripps – Strategic Engagement and Partnership Manager and Caroline LeQuesne – Engagement and Partnership Lead looking back at the activities over the past 12 months and looking forward to the coming 12 months. A copy can be found at this link to the <a href="#">Supplementary Agenda</a>.</p> <p>The presentation provided information about the Bradford on Avon Area Board community Area which coincided with the Area Board priorities - positive activities for young people, addressing climate change, Loneliness and isolation, supporting the local economy and improving access and transport.</p> <p>In addition, the Area Board were provided with information summarising the Community Survey and it's top priorities and the CAJSNA data.</p> <p>The Area Board considered and expressed support for the proposed priorities for the coming year as detailed below:</p> <ol style="list-style-type: none"> <li>1. Positive activities for young people – Lead member Cllr Trevor Carbin</li> <li>2. Addressing climate change – all Cllrs and Lead member Cllr Sarah Gibson</li> <li>3. Promoting health and wellbeing, reducing social isolation and Loneliness in older and vulnerable people - Lead member Cllr Johnny Kidney</li> <li>4. Improving transport and access – Lead member Cllr Tim Trimble</li> </ol> <p><b>Decision:</b></p> <ol style="list-style-type: none"> <li>1) <b>That the end of year report be noted.</b></li> <li>2) <b>That the priorities for 2024/25 as detailed above be agreed.</b></li> </ol> |
| 23 | <p><u>Partner and Community Updates</u></p> <p><u>Verbal Updates</u></p> <ul style="list-style-type: none"> <li>• <b>Bradford on Avon Town Council</b><br/>The Chairman provided an update on the latest Town Council activities including a very successful Green Man event, very successful live music festival, public engagement on traffic modelling in the town completed on 12 May 2024 and the Town Council would be analysing the results, and referred to the dispute over tree works management of Becky Addy Woods and the wait for the Judge's decision.</li> <li>• <b>Monkton Farleigh Parish Council</b><br/>The Parish Council provided a written report which included details about an update on Councillor activity, Spring Clean, Cotswold Wardens, Traffic calming, playground update, village fete and finances.</li> <li>• <b>Wingfield Parish Council</b></li> </ul>   |

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|    | <p>The Parish Council provided a written update and reported further at the meeting on about consideration of measures to improve road safety, quotes for dog waste bin emptying, climate and nature actions in the community, work of the Wingfield Tree Warden and a successful Annual Parish Meeting.</p> <ul style="list-style-type: none"> <li>• Climate Friendly Bradford –<br/>The Area Board were informed of an event entitled: Relay, Reuse, Rewear - the Race for Sustainable Fashion taking place in Bradford on Avon on 28 June 2024.</li> <li>• Wiltshire Music Centre - there was no report.</li> <li>• Health and Wellbeing<br/>Cllr Kidney reported that a meeting is scheduled for Friday 7 June 2024 at the library where they would be considering a community laundry project.</li> <li>• Local Youth Network<br/>Carl Houghton – Community and Family Navigator provided an update on the support and advice available from Family Hubs.</li> </ul> <p><u>Written Updates:</u></p> <ul style="list-style-type: none"> <li>• Bradford on Avon Town Council – see above</li> <li>• Neighbourhood Policing Team</li> </ul> <p>The Area Board received a written update from Neighbourhood Sgt Gemma Rutter, which included detail about crime data year on year and crime exceptions, performance, activities during since the last Area Board meeting, local priorities and updates and an update on road safety.</p> <ul style="list-style-type: none"> <li>• Road Safety Update<br/>The Area Board received a written update on road safety in the Bradford on Avon community area. The update included details about education on careless driving, the Community Road Safety Team, Community speed watch in the Bradford on Avon community area including data between July 2020 and May 2024, traffic surveys for Bradford on Avon between 2022 and April 2024, recent work undertaken by the Road Safety Team and the work of the Community Speed Enforcement Officers.</li> <li>• Age UK Update<br/>The Area Board received a written update that was included in the agenda pack.</li> </ul> |
| 24 | <u>Area Board Funding</u>  |

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|    | <p>The Area Board considered a total of 6 applications for Community Area Grants, Older and Vulnerable Grants and Young People Grants and heard from the applicants.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To approve the following Community Area Grants:</b> <ol style="list-style-type: none"> <li><b>a. To award Bradford on Avon Cricket Club £5,000 (£3,000 from Community Area Grant and £2,000 from Young People Grant) towards a 2 lane artificial practice facility</b></li> <li><b>b. To award St Nicholas PCC, Winsley £4,000 (£3,000 from Community Area Grant and £1,000 from Older and Vulnerable Grant) towards a new Church Hall Roof</b></li> <li><b>c. To award Staverton Social Club £5,000 (£3,000 from Community Area Grant and £2,000 from Older and Vulnerable Grant) towards disabled and accessible facilities</b></li> </ol> </li> <li><b>2. To approve the following Older and Vulnerable Grants:</b> <ol style="list-style-type: none"> <li><b>a. To award Arts Together £2,500 towards projects for isolated and vulnerable older people in Bradford on Avon</b></li> </ol> </li> <li><b>3. To approve the following Young People Grant:</b> <ol style="list-style-type: none"> <li><b>a. To award 4 Youth South West £4,000 towards the No limits SEN Youth Club</b></li> <li><b>b. To award Bristol Avon Rivers Trust £1,000 towards River Detectives</b></li> </ol> </li> </ol> |
| 25 | <p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Area Board received the notes of the LHFIG meeting held on 22 April 2024.</p> <p><b>Resolved:</b></p> <p><b>To receive the notes of the meeting held on 22 April 2024 and approve all recommendations from the LHFIG.</b></p>  |
| 26 | <p><u>Urgent items</u></p> <p>There were no urgent items.</p>   |
| 27 | <p><u>Future Meeting Dates</u></p> <p>The Area Board noted the dates of future meetings to be held at St Margarets Hall, Bradford on Avon between 7.00pm and 9.00pm as follows:</p> <ul style="list-style-type: none"> <li>• 18 September 2024</li> </ul>   |

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|  | <ul style="list-style-type: none"><li>• 20 November 2024</li></ul> |
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